



# Home Learning Policy

## Vision statement

At Christ the Sower Ecumenical Primary School we provide the 'good earth' for all our children to flourish; where every child can learn and explore who they are created to be, with the high expectation that we, individually and collectively, will enable every child to be and do the best they can.

A loving place where we all care, learn and grow together.

## Policy Intent

- To outline Christ the Sower Ecumenical School's approach for pupils that will not be attending school as a result of government guidance.
- To outline Christ the Sower Ecumenical School's expectations for staff that, will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting with the teaching, marking and planning for pupils.

## Policy Implementation

### Who is the policy applicable to?

In line with government guidance, pupils, staff and families should seek a COVID 19 test if they display any of the following symptoms:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).
- a new, continuous cough – this means coughing continuously for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

If the test result is positive or anyone on their household or they have come into close contact with anyone who has tested positive then they should self-isolate for 14 days. They should also self-isolate if directed to do so by the Local Health Protection Team.

### DFE guidance says schools should:

- Set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects.

- Teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject.
- Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources and/or videos.
- Gauge how well pupils are progressing through the curriculum, using questions and other suitable tasks and set a clear expectation on how regularly teachers will check work.
- Enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.

### **Remote learning for pupils that are not able to attend school due to self-isolation or in line with government guidelines**

Christ the Sower Ecumenical School will provide remote learning (online) for pupils that are not able to attend school so that no-one need fall too far behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. CtS is fully aware that these are exceptional times and would like to make it clear that the completion of work is not compulsory and that this document seeks to inform and guide families and not impose expectations. Each family is unique and because of this, should approach home learning in way which suits their individual needs.

### **Family (pupil/parent/carer) role**

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. CtS would recommend that each 'school day' maintains structure.
- Each morning, work for that day, in English, Maths and Topic will be posted on the school online platform. Families should view this together, and then make appropriate plans to complete the work.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via the school email address.
- Work that children complete at home should be kept safe, ideally in their home learning book, and can be brought back to school when safe to do so.
- Parents/Carers should attempt to make use of the resources shared with them i.e. printing sheets, using relevant mathematical methods etc...
- Parents/Carers support their children's work, including finding an appropriate place to work and, to the best of their ability, support pupils with work encouraging them to work with good levels of concentration.
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and alternative solutions can be made available. These will be discussed on case-to-case basis.

### **Teacher expectations**

- In addition to their day to day roles, teachers from CtS will continue to support children that are unable to attend.
- Teachers will plan lessons that are relevant to the curriculum focus for that year group and endeavour to replicate this through video clips and tasks for home learners.

- Teachers should utilise videos for key teaching points in English and Maths and upload onto the online platform for the start of each school day.
- Any resources used, including websites and worksheets, should, where possible, be shared with home learners. Staff will do this electronically and it will be the responsibility of families to print/use these resources at home.
- To respond, within reason, promptly to requests for support from families at home. This should be done via email or by adding further video guidance for families. Staff and parents should communicate via the office email address.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly, wherever possible.

### **Guidance for staff who are self-isolating**

Teaching staff are required to self-isolate if they show symptoms outlined at the start of this policy and have tested positive, have been requested to self-isolate by the LHPT or they have been told to shield and/or have received a letter to confirm this.

If a member of staff is required to self-isolate, they are expected to:

- Follow normal reporting procedure for planned absence.
- School will ask staff about their intention to get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school so that appropriate plans can be made.

Whilst self-isolating, and if able to do so, staff will be given an individual task to work on which is line with whole school improvement priorities. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis. Staff may also be asked to support with the online learning provision for their year group.

### **Stages of Home Learning Support**

<b>Level 1: School is open for all pupils</b>	
<ul style="list-style-type: none"> <li>• COVID 19 Recovery plan in place</li> <li>• COVID 19 will still be circulating, outbreaks in schools may occur.</li> <li>• Single COVID 19 cases may therefore result in isolation advice for some children.</li> </ul>	
Timetable:	<ul style="list-style-type: none"> <li>• Recovery plan in place</li> <li>• School is fully open, 5 days a week, wrap around care and some after school clubs. Staggered timetables and school day. No key worker groups required.</li> <li>• Whole school collective worship and bubble assemblies face to face.</li> </ul>
Learning:	<ul style="list-style-type: none"> <li>• Recovery curriculum in place</li> <li>• 1:1 &amp; small group intervention for gaps, pre learning, new skills and knowledge teaching.</li> <li>• Reading, Writing and Maths assessed as usual and recorded using Target Tracker. SEN pupils are supported as per usual classroom high quality teaching.</li> </ul>
Remote Learning:	<ul style="list-style-type: none"> <li>• Introduction of Google Classroom during September with some home learning</li> <li>• TT Rockstars introduced.</li> </ul>
Staffing:	<ul style="list-style-type: none"> <li>• All staff in school working usual contracted hours. Usual procedures apply for reporting absences.</li> </ul>
UFSM &	<ul style="list-style-type: none"> <li>• UFSM and PP meals as usual</li> </ul>

FSM:	<ul style="list-style-type: none"> <li>• New checks and promotion of PPG</li> </ul>
<p><b>Level 2: Individual or a small number of individuals self-isolating/awaiting a test</b></p> <ul style="list-style-type: none"> <li>• COVID-19 Recovery Plan in place</li> <li>• Risk level low and control measures eased. (Government current plan for Sept 2020)</li> <li>• Single COVID-19 cases, are likely with individual or a small number of pupils self-isolating.</li> </ul>	
Timetable:	<ul style="list-style-type: none"> <li>• School fully open operating in 4 bubbles, 5 days a week, wrap around care and some after school clubs. Normal lessons following guidance around seating and cleaning of resources. No key worker groups required.</li> <li>• Whole school worship conducted virtually and bubble worships face to face</li> </ul>
Learning:	<ul style="list-style-type: none"> <li>• COVID Recovery Curriculum in autumn term 1. Smaller group, 1:1 intervention for gaps, pre learning, and revisiting skills.</li> <li>• All children baselined in 1<sup>st</sup> 2 weeks</li> <li>• Reading, Writing and Maths assessed as usual and recorded using Target Tracker. SEN pupils are supported as per usual classroom high quality teaching.</li> <li>• Reading books and Home learning books sent home from 21.09.2020</li> </ul>
Remote Learning:	<ul style="list-style-type: none"> <li>• Introduction of Google Classroom during September with some home learning assignments using this platform for pupils in school.</li> <li>• Pupils who are off school due to Covid-19 will be expected to read every day (20 mins) &amp; continue with TT Rockstars</li> <li>• Work will be provided within 2 days of self-isolation. 2 weeks of work provided for self-isolating pupils from Oak Academy linked to in school learning Individual letters will be sent to parents with details of work and links to lessons</li> <li>• Maths, English and Topic (either Humanities or Science) work sheets printed and ready for collection/delivery and English writing exercise books</li> <li>• Pupils should keep the work at home and should bring the work back to school following the self-isolating period</li> </ul>
Staffing:	<ul style="list-style-type: none"> <li>• All staff in school as shielding is paused.</li> <li>• School staff will contact the families daily to check in on wellbeing and how the pupils are coping with the work set.</li> <li>• Staff to remain within bubbles.</li> <li>• Staff to ensure they can access Microsoft Teams, Zoom, the website, and Google Classroom from home devices.</li> </ul>
UFSM & FSM:	<ul style="list-style-type: none"> <li>• UFSM and PP meals provided as usual.</li> <li>• Parents of pupils isolating will be invited to collect their lunch from school daily if required. (Following the necessary social distancing guidance).</li> </ul>
<p><b>Level 3: A whole bubble will need to be closed and remote teaching utilised</b></p> <ul style="list-style-type: none"> <li>• Risk level moderate and adjusted control measures in place</li> <li>• A number of pupils who have tested positive and who are self-isolating resulting in the closure of the whole bubble – staff and pupils.</li> </ul>	

Timetable:	<ul style="list-style-type: none"> <li>• School is closed to specified bubble but remains open to the other bubbles.</li> <li>• School is open 5 days a week, wrap around care and after school clubs. There may be adjustments to timetables as a result of less staff available to cover breaks and lunchtimes.</li> <li>• Whole school collective worship and bubble assemblies face to face and assemblies on the website for the home learners</li> </ul>
Learning:	<ul style="list-style-type: none"> <li>• Learning is planned and delivered as normal for those bubbles in school.</li> <li>• Focus on the Recovery curriculum in autumn term 1, gaps and core subjects through topic work.</li> <li>• Smaller group, 1:1 intervention for gaps, pre learning, over learning and revisit skills. Normal home learning.</li> <li>• Reading, Writing and Math's assessed as usual and recorded using Target Tracker. SEN pupils are supported as per usual classroom high quality teaching.</li> <li>• Reading books and Home learning books as usual.</li> </ul>
Remote Learning:	<p>For the temporary closure of bubbles: Pupils and Teachers will use Microsoft Teams, Zoom and Goggle Classroom to communicate. Work should be set within 2 days of bubble going into isolation Google classroom used to remotely teach children. All work sheets etc need to be added to Google Classroom and printed of for identified vulnerable children. 3 hours of work a day:</p> <p><b>KS1</b></p> <p>45 mins English 50 mins Maths 20 mins phonics 1 hour Topic (Humanities or Science) Recording of story every day (20 mins) Continue with daily Rock Stars Tables Daily Assembly (15 mins)</p> <p><b>KS2</b></p> <p>1hour English 1 hour Maths 1 hour Topic (Humanities or Science) Recording of story every day (20 mins) Daily Assembly (15 mins) Continue with daily TT Rockstars</p> <ul style="list-style-type: none"> <li>• Pupils should keep the work at home, either in their home learning book and should bring the work back to school following the self-isolating period.</li> <li>• All work to be uploaded at least by 4.00pm for the next day</li> </ul>

Staffing:	<ul style="list-style-type: none"> <li>• Staff who are well but self-isolating with a bubble will be expected to work in isolation in their classroom or remotely from home and continue to teach using the specified platforms – Google classroom, Zoom and Teams.</li> <li>• At least 1 piece of writing a week must be quality marked and feedback given to children</li> <li>• LSA's will be allocated specific tasks that can be completed at home or school to support the planning of remote learning.</li> <li>• LSA's will also be required to be a staff presence on any live Zoom &amp; Teams catch up sessions with teachers to ensure safeguarding of pupils and staff.</li> <li>• Regular phone calls to families who do not engage with remote home learning</li> </ul>
UFSM & FSM:	<ul style="list-style-type: none"> <li>• FSM packed lunches will continue to be provided and parents of pupils will be invited to collect every other day from school if required. (Following social distancing guidelines)</li> <li>• UFSM will not be provided for pupils not in school</li> </ul>
<p>Level 4: Whole school will be working remotely in the event of local lockdown restrictions</p> <ul style="list-style-type: none"> <li>• Risk is high with local lockdown measures in place</li> </ul>	
Timetable:	<ul style="list-style-type: none"> <li>• School will be open to key worker groups and vulnerable pupils only</li> <li>• School will be closed to all other pupils</li> <li>• Collective worship will be live streamed or pre-recorded</li> <li>• Timetable adapted to meet the needs of the pupils on site</li> </ul>
Learning:	<ul style="list-style-type: none"> <li>• Vulnerable pupils will be strongly encouraged to attend school</li> <li>• Additional small group support will be made available for SEN pupils via Teams/Zoom.</li> <li>• Learning on site for key worker children and vulnerable children only.</li> </ul>
Remote Learning:	<p>Pupils and Teachers will use Microsoft Teams, Zoom and Goggle Classroom to communicate.</p> <ul style="list-style-type: none"> <li>• Google classroom will be used to upload lessons at the start of each day.</li> <li>• Teachers/LSA's to organize a twice-weekly group session - 30 minutes for a whole class session to focus on wellbeing and the learning set to date.</li> <li>• Teacher may prepare pre-recorded video's or Powerpoints to support teaching and learning</li> <li>• Google classroom used to remotely teach children. All work sheets etc need to be added to Google Classroom and printed of for identified vulnerable children. 3 hours of work a day for KS1 and 4 hours for KS2:</li> </ul> <p><u>KS1</u></p> <ul style="list-style-type: none"> <li>• 60 mins English</li> <li>• 60 mins Maths</li> <li>• 10 mins daily reading</li> <li>• 60 mins Topic (Humanities or Science)</li> <li>• 10 mins daily Rock Stars Tables</li> <li>• Daily Assembly (15 mins)</li> </ul>

	<p><u>KS2</u></p> <ul style="list-style-type: none"> <li>• 1 hour English</li> <li>• 1 hour Maths</li> <li>• 1 hour Topic (Humanities or Science)</li> <li>• 20 mins daily Rock Stars Tables</li> <li>• 20 mins Independent Reading</li> <li>• Daily Assembly (15 mins)</li> </ul> <p><u>KS1 &amp; KS2</u></p> <ul style="list-style-type: none"> <li>• Home learning is submitted through google classroom and acknowledgement feedback is given at least twice a week.</li> <li>• Additional small group support will be made available for SEN pupils via Google Classroom and regular contact with assigned TA .</li> <li>• Pupils should keep the work at home, either in their home learning book and should bring the work back to school following the self-isolating period; or submitted via Google Classroom.</li> <li>• All work to be uploaded at least by 8.00am for the day ahead</li> <li>• Assemblies will all be recorded and placed on google classroom for the teachers to distribute</li> </ul>
Staffing:	<ul style="list-style-type: none"> <li>• Unless self-isolating staff will be expected to work their normal contracted hours in school preparing and delivering remote learning using the specified platforms.</li> <li>• Staff will be required to teach their year group key worker groups and vulnerable pupils.</li> <li>• Staff to make regular phone calls to parents not engaging in remote learning</li> </ul>
UFSM & FSM:	<ul style="list-style-type: none"> <li>• We'll offer packed lunches for all pupils eligible for PPG meals, whether they are at home or on-site.</li> <li>• UFSM will not be provided for pupils not in school</li> </ul>

### **Assessing Impact**

This policy will be reviewed every 2 weeks and its impact evaluated. Changes and adaptations may have to be made in line with new government guidelines, local advice and advice from the local health protection team or updated advice from the ODBST.